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Detailed Assessment Report 2008-2009 Foundation of Excellence Self-Study Project

Mission/Purpose

The purpose of the South Texas College Foundation of Excellence Self-Study project is to assess the strengths and weaknesses of the College's services to the first-year students in order to develop a plan for institutional improvement leading to higher levels of student learning and persistence in college.

Goals

G 1: To carry out FoE self-study

The STC will conduct Foundation of Excellence Self-Study to identify areas for improvement in serving first-year students.

G 2: To develop a plan for improvement

Based on the result of the self-study, the College will develop a plan for intervention to improve students' first-year experience.

G 3: To implement plan for interventions

The College will mobilize resources to implement the plan of interventions designed to improve students' first-year experience.

Outcomes/Objectives, with Any Associations and Related Measures, Achievement Targets, Findings, and Action Plans

O 1: To complete self-study in a timely manner

The FoE Self-Study leadership team and subcommittees will complete the dimensional self-study in a timely manner.

Related Measures:

M 1: Task completion evaluation

All established target dates for completion of survey and self-study tasks will be met.

Source of Evidence: Evaluations

Achievement Target:

100% of the self-study tasks will be completed according to the established timeline.

Related Action Plans:

Completing all dimension reports

All dimension committees will complete their dimension reports. For more information, see the *Action Plan Details* section of this report.

Webinar 3 FoE survey analysis

The FoE committee members will attend Webinar on FoE survey analysis.

For more information, see the *Action Plan Details* section of this report.

Webinar 4 Developing dimension reports

The dimension committee members will attend the Webinar on developing dimension reports.

For more information, see the *Action Plan Details* section of this report.

National conference on the 1st-year experience

The FoE steering committee members will attend national conference on the 1st-year experience.

For more information, see the *Action Plan Details* section of this report.

Webinar 2 Role of Dimension Committees

The dimensional committee members will attend the webinar on the role of dimension committees.

For more information, see the *Action Plan Details* section of this report.

National conference on First-year Experience

The steering committee members will attend the national conference on First-year Experience.

For more information, see the *Action Plan Details* section of this report.

Complete Faculty and Staff Surveys

The RAS will administer Faculty and Staff Surveys, and faculty and staff will complete the surveys.

For more information, see the *Action Plan Details* section of this report.

Webinar 1 -- WESS Admin Orientation

The STC FoE steering committee, WESS administrators, and liaisons will attend WESS Administrator Orientation Webinar

For more information, see the *Action Plan Details* section of this report.

Send invitation to Steering Committee, Dimension C

Invitations will be sent out to Steering Committee members, Dimension Committee chairs and members to participate in STC FoE.

For more information, see the *Action Plan Details* section of this report.

Kickoff meetings with Dr. Barefoot

All dimension committee members will meet with Dr. Barefoot for orientation on FoE self-study.

For more information, see the *Action Plan Details* section of this report.

O 2: To consolidate the dimensional self-study results

The dimensional self-study results will be consolidated and a comprehensive plan for interventions will be developed.

Related Measures:

M 2: Plan for improvement and interventions

The plan for improvement and interventions will be developed.

Source of Evidence: Document Analysis

Achievement Target:

The plan will have recommendations for improvement and suggestions for forming committees to implement the recommendations.

O 3: To form taskforces to implement the interventions

The FoE leadership team will form taskforces to implement the interventions.

Related Measures:

M 3: List of taskforces

Taskforces will be formed to implement the recommendations.

Source of Evidence: Administrative Measure

Achievement Target:

As many taskforces as needed will be formed.

O 4: To locate resources for implementing the intervent

The taskforces will locate resources for implementing the interventions.

Related Measures:**M 4: Budget request**

The budget request will be made according to the needs.

Source of Evidence: Administrative Measure

Achievement Target:

As much funding as needed will be requested.

Details for Action Plans Established This Cycle

Administer student survey

The RAS will administer FoE student surveys.

Priority: High

Target Date: 11/2008

From November 10 to November 23

Responsible Person/Group: RAS

complete current practices inventory

The current practices inventory will be completed by the FoE steering committee.

Priority: High

Target Date: 10/2008

By October 24

Responsible Person/Group: FoE steering committee

Complete Faculty and Staff Surveys

The RAS will administer Faculty and Staff Surveys, and faculty and staff will complete the surveys.

Priority: High

Target Date: 10/2008

From October 13 to 24

Responsible Person/Group: RAS, faculty, staff

Completing all dimension reports

All dimension committees will complete their dimension reports.

Priority: High

Target Date: 01/2009

January 30, 2009

Responsible Person/Group: Dimension committee chairs and members

Completing final report and implementation plan

Priority: High

Target Date: 02/2009
February 20, 2009

Responsible Person/Group: FoE steering committee

Kickoff meetings with Dr. Barefoot

All dimension committee members will meet with Dr. Barefoot for orientation on FoE self-study.

Priority: High

Target Date: 10/2008
On October 6 and Oct 7

Responsible Person/Group: The steering committee and dimension committees

National conference on First-year Experience

The steering committee members will attend the national conference on First-year Experience.

Priority: High

Target Date: 10/2008
October 11-14

Responsible Person/Group: the STC FoE steering committee

National conference on the 1st-year experience

The FoE steering committee members will attend national conference on the 1st-year experience.

Priority: High

Target Date: 02/2009
February 6-10

Responsible Person/Group: FoE steering committee

Send invitation to Steering Committee, Dimension C

Invitations will be sent out to Steering Committee members, Dimension Committee chairs and members to participate in STC FoE.

Priority: High

Target Date: 09/2008
From September 15 to 19

Responsible Person/Group: Mike Shannon

Budget Amount Requested: \$0

Webinar 1 -- WESS Admin Orientation

The STC FoE steering committee, WESS administrators, and liaisons will attend WESS Administrator Orientation Webinar

Priority: High

Target Date: 09/2008
On September 9 at 10:30AM

Responsible Person/Group: FoE steering committee, WESS administrators, and liaisons

Budget Amount Requested: \$0

Webinar 2 Role of Dimension Committees

The dimensional committee members will attend the webinar on the role of dimension committees.

Priority: High

Target Date: 10/2008
On October 7 and 8

Responsible Person/Group: The dimensional committee members

Webinar 3 FoE survey analysis

The FoE committee members will attend Webinar on FoE survey analysis.

Priority: High

Target Date: 10/2008
October 28 or 29

Responsible Person/Group: FoE steering committee and dimensional committees

Webinar 4 Developing dimension reports

The dimension committee members will attend the Webinar on developing dimension reports.

Priority: High

Target Date: 11/2008
November 18 or 19

Responsible Person/Group: dimension committee members

Webinar 5 FoE at Mid-Point

The FoE committee members will attend Webinar on FoE at Mid-Point.

Priority: High

Target Date: 01/2009
January 27 or 28

Responsible Person/Group: FoE committee members